

ACA Clients Guide To Working With an Agent

Self Submitters

You have an active account but want to assign an agent to get help as needed during the year

VIRGINIA

1. Login to your Virginia Insurance Marketplace Account at:
<https://www.marketplace.virginia.gov/>
2. Go to “Help and Support” Add me (Sheron Sidbury) as your agent. This will give me access to your account to be able to assist you. See Video Tutorial:
<https://app.screencastify.com/watch/Yhk07b3dKGSu0FoMy9JX> (Instructions start at the 2:00 minute mark)
3. Fill out the Required Privacy Consent Form to save time in case you need me to manually fix an error on your application. Password will be provided.
<https://form.jotform.com/242605954885065>

MARYLAND

1. Use the following link to search for me (Sheron Sidbury) in Maryland Health Connections Approved Agent/Broker Directory:
<https://app.marylandhealthconnection.gov/hixui/public/home.html#/getEstimate/financialAssistance?notFromAnon=true&shoppingYear=2023>
2. You will be prompted to login to your account Maryland Health Connection at:
<https://www.marylandhealthconnection.gov/>
3. Follow the prompts to complete the connection. See Video Tutorial:
<https://app.screencastify.com/watch/6MLKKHf9cWN8uvNDt7tt> (Instructions start at the 2:00 minute mark)
4. Fill out the Required Privacy Consent Form to save time in case you need me to manually fix an error on your application. Password will be provided.
<https://form.jotform.com/242605954885065>

Sheron Sidbury
Healthcare Cost Containment Specialist
7708 Richmond Hwy #1060
Alexandria, VA 22306
(571) 636-9366
sheron@sesinsureme.com
<https://www.youdesignaplan.com/>

