

ACA Clients Guide To Working With an Agent

For ACA Clients who are CURRENTLY ENROLLED but would like to add an agent to help them as needed.

VIRGINIA

1. Login to your Virginia Insurance Marketplace Account at:
<https://www.marketplace.virginia.gov/>
2. Go to “Help and Support” Add me (Sheron Sidbury) as your agent. This will give me access to your account to be able to assist you. See Video Tutorial:
<https://app.screencastify.com/watch/Yhk07b3dKGSu0FoMy9JX> (Instructions start at the 2:00 minute mark)
3. Fill out the Required Privacy Consent Form to save time in case you need me to manually fix an error on your application. *Password will be provided.*
<https://form.jotform.com/242605954885065>

MARYLAND

1. Use the following link to search for me (Sheron Sidbury) in Maryland Health Connections Approved Agent/Broker Directory:
<https://app.marylandhealthconnection.gov/hixui/public/home.html#/getEstimate/financialAssistance?notFromAnon=true&shoppingYear=2023>
2. You will be prompted to login to your account Maryland Health Connection at:
<https://www.marylandhealthconnection.gov/>
3. Follow the prompts to complete the connection. See Video Tutorial:
<https://app.screencastify.com/watch/6MLKKHf9cWN8uvNDt7tt> (Instructions start at the 2:00 minute mark)
4. Fill out the Required Privacy Consent Form to save time in case you need me to manually fix an error on your application. *Password will be provided.*
<https://form.jotform.com/242605954885065>

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